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## GUIDE ON ACCESS TO UGS - CYCLE 2024-2025

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The access to UGS operated by DEPOGAZ is made according to:

1. ANRE order no. 1/2024 - for the approval of the Methodology regarding the determination of the minimum natural gas stock level that must be established in the underground storage deposits in the period April 1st, 2024 - October 31st, 2024.
2. The regulation of programming and operation of underground natural gas storage facilities approved by ANRE Order no. 141/2021.

The Regulation establishes the necessary rules for the underground storage processes of natural gas in a unified, objective, transparent, and non-discriminatory manner, in order to ensure continuity and safety in the supply of natural gas to residential and industrial customers..

DEPOGAZ ensures access to the available capacity of the operated storage system, based on objective, transparent and non-discriminatory criteria.

DEPOGAZ will publish, on its own website [www.depogazploiesti.ro/en/transparency/access-to-storage](http://www.depogazploiesti.ro/en/transparency/access-to-storage) until February 1<sup>st</sup> each year, the available capacities offered for the next storage cycle.

The requests drawn up according to the **model in Annex no. 1**, together with the documents required for the conclusion of the storage contracts, may be transmitted in one of the following ways:

- Scanned by email at [serviciul.comercial@depogazploiesti.ro](mailto:serviciul.comercial@depogazploiesti.ro) and [serviciul.comercial@depogaz.ro](mailto:serviciul.comercial@depogaz.ro) . Requests will be recorded according to the "Date and time of receipt" of the email.
- Filed directly at the headquarters of SNGN ROMGAZ SA - Natural Gas Storage Subsidiary DEPOGAZ Ploiești SRL, 184, Ghe. Grigore Cantacuzino Str., Ploiești, 100492, Prahova. Requests will be recorded according to the "Date and time of receipt" of the documents.

**The documents required for the conclusion of storage contracts are:**

- supply / trader / operation license issued by ANRE, in copy;
- unique registration code, in copy;

- statement on one's own responsibility regarding the authenticity of the data and the conformity with the original of the copies of the attached documents;
- document from which should result the agreement in principle of the NTS operator regarding the transport of the quantities of natural gas destined for storage;
- the storage program prepared according to the **model in Annex no. 2**;
- other documents that the applicant deems necessary to submit in support of the application;
- the declaration on one's own responsibility attesting the fact that the documents previously sent to the SO have not undergone changes and are valid at the date of submitting the access request, with their clear identification, **in case the application is for an extension of an existing storage contract.**

Applicants can submit access requests to the storage system (including the above-mentioned documents) **within a maximum of 5 working days** after the publication of the decision of the president of the National Regulatory Authorities to determine the mandatory minimum level of natural gas stock to be established in underground storage deposits for the period April 1st, 2024 - October 31st, 2024.

If the submitted documentation (application + documents) is not complete, DEPOGAZ will notify the applicant within 5 working days about the need to complete it. The applicant will complete the documentation and will send it within 5 working days from the date of notification.

If the documentation is correct and complete, DEPOGAZ will notify the applicant of the acceptance of the request for access.

**According to Order ANRE no. 1/2024**, access to storage capacity is ensured with priority to holders of natural gas supply licenses, namely direct PET clients, **up to the quantities provided for in the decision of the president of the National Regulatory Authorities** on the mandatory minimum level of natural gas stock to be established in underground storage deposits for the period April 1st, 2024 - October 31st, 2024.

After the 5 working days deadline, available storage capacity is allocated based on the "first come, first served" principle, including to applicants who are not obligated to constitute the minimum gas stock in UGS ..